



## :: ਪੈਪਸੂ ਰੋਡ ਟਰਾਂਸਪੋਰਟ ਕਾਰਪੋਰੇਸ਼ਨ, ਪਟਿਆਲਾ ::

(ਸੰਪਰਕ:- 0175-2311715, email-prtc.gmo2015 @gmail.com)



### ਟੈਂਡਰ ਨੋਟਿਸ

ਪੀ.ਆਰ.ਟੀ.ਸੀ ਆਧੀਨ ਆਉਂਦੇ ਬੱਸ ਸਟੈਂਡਾਂ ਵਿੱਚੋਂ ਹੇਠ ਲਿਖੇ ਬੱਸ ਸਟੈਂਡਾਂ ਦੀ ਅੱਡਾ ਫੀਸ ਇੱਕਤਰ ਕਰਨ ਲਈ ਆਮ ਜਨਤਾ ਤੋਂ ਮਿਤੀ 06/03/2026 ਸ਼ਾਮ 17:00 ਵਜੇ ਤੱਕ ਮੋਹਰ ਬੰਦ ਟੈਂਡਰਾਂ ਦੀ ਮੰਗ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਅਤੇ ਇਹ ਟੈਂਡਰ ਅੱਗਲੇ ਕੰਮ ਵਾਲੇ ਦਿਨ ਮਿਤੀ 06/03/2026 ਨੂੰ ਸਮਾਂ ਸਵੇਰੇ 11:00 ਵਜੇ ਮੁੱਖ ਦਫਤਰ ਨਾਭਾ ਰੋਡ ਪਟਿਆਲਾ ਵਿਖੇ ਖੋਲੇ ਜਾਣਗੇ:-

ਲੜੀ ਨੰ:	ਬੱਸ ਸਟੈਂਡ ਦਾ ਨਾਮ	ਅਰਨੈਸਟ ਮਨੀ ਪ੍ਰਤੀ ਬੱਸ ਸਟੈਂਡ (ਡੀ.ਡੀ)	ਲੜੀ ਨੰ:	ਬੱਸ ਸਟੈਂਡ ਦਾ ਨਾਮ	ਅਰਨੈਸਟ ਮਨੀ ਪ੍ਰਤੀ ਬੱਸ ਸਟੈਂਡ (ਡੀ.ਡੀ)
1	ਪਟਿਆਲਾ	1,00,000/-	8	ਬਠਿੰਡਾ	1,00,000/-
2	ਅਮਲੋਹ	50,000/-	9	ਤਲਵੰਡੀ ਸਾਬੋ	50,000/-
3	ਬੱਸੀ ਪਠਾਨਾਂ	50,000/-	10	ਰਾਮਾਂ ਮੰਡੀ	50,000/-
4	ਪਾਤੜਾਂ	1,00,000/-	11	ਕਪੂਰਥਲਾ	50,000/-
5	ਸਰਹਿੰਦ	1,00,000/-	12	ਫਗਵਾੜਾ	1,00,000/-
6	ਮੂਣਕ	50,000/-	13	ਜੀਰਕਪੁਰ	1,00,000/-
7	ਅਹਿਮਦਗੜ੍ਹ	50,000/-			

ਟੈਂਡਰ ਨਾਲ ਜਮਾਂ ਕਰਵਾਇਆ ਜਾਣ ਵਾਲੀ ਪ੍ਰਤੀ ਬੱਸ ਸਟੈਂਡ ਦੀ ਅਰਨੈਸਟ ਮਨੀ ਦਾ ਡਿਮਾਂਡ ਡਰਾਫਟ ਐਮ.ਡੀ ਪੀਆਰਟੀਸੀ ਦੇ ਨਾਮ ਤੇ ਪਟਿਆਲਾ ਵਿਖੇ ਭੁਗਤਾਨਯੋਗ ਹੋਵੇ। ਅਸਫਲ ਟੈਂਡਰਕਾਰਾਂ ਨੂੰ ਟੈਂਡਰ ਨਾਲ ਜਮਾਂ ਕਰਵਾਈ ਗਈ ਅਰਨੈਸਟ ਵਾਪਸ ਕਰ ਦਿੱਤੀ ਜਾਵੇਗੀ। ਟੈਂਡਰ ਫਾਰਮ ਅਤੇ ਨਿਯਮ ਤੇ ਸ਼ਰਤਾਂ ਨੂੰ ਜਨਰਲ ਮੈਨੇਜਰ ਓਪਰੇਸ਼ਨ, ਪੀਆਰਟੀਸੀ, ਮੁੱਖ ਦਫਤਰ, ਨਾਭਾ ਰੋਡ, ਪਟਿਆਲਾ ਦੇ ਦਫਤਰ ਤੋਂ ਕਿਸੇ ਵੀ ਕੰਮ ਵਾਲੇ ਦਿਨ 500/-ਰੁ: ਸਮੇਤ ਜੀਐਸਟੀ (ਵਾਪਸ ਨਾ ਕਰਨ ਯੋਗ) ਦਾ ਭੁਗਤਾਨ ਕਰਕੇ ਹਾਸਲ ਕੀਤਾ ਜਾ ਸਕਦਾ ਹੈ ਜਾਂ ਇਸ ਨੂੰ ਵੈਬਸਾਈਟ [www.pepsurtc.com](http://www.pepsurtc.com) ਤੋਂ ਡਾਊਨਲੋਡ ਕਰਦੇ ਹੋਏ ਟੈਂਡਰ ਫੀਸ (500/-ਰੁ: ਵਾਪਸ ਨਾ ਕਰਨ ਯੋਗ) ਪੀਆਰਟੀਸੀ ਦੀ ਕੈਸ਼ ਸਾਖਾ ਜਾਂ ਡੀ.ਡੀ ਰਾਹੀਂ ਟੈਂਡਰ ਫਾਰਮ ਨਾਲ ਜਮਾਂ ਕੀਤੀ ਜਾ ਸਕਦੀ ਹੈ। ਜਿਹੜੇ ਟੈਂਡਰ ਬਿਨਾਂ ਟੈਂਡਰ ਫੀਸ ਅਤੇ ਸਬੰਧਤ ਬੱਸ ਸਟੈਂਡ ਦੀ ਬਣਦੀ ਅਰਨੈਸਟ ਮਨੀ ਤੋਂ ਬਿਨਾਂ ਜਮਾਂ ਕਰਵਾਏ ਹੋਣਗੇ ਉਹ ਵਿਚਾਰੇ ਨਹੀਂ ਜਾਣਗੇ।

ਪ੍ਰਬੰਧਕ ਨਿਰਦੇਸ਼ਕ ਪੀਆਰਟੀਸੀ ਕੋਲ ਇਹ ਹੱਕ ਰਾਖਵਾਂ ਹੋਵੇਗਾ ਕਿ ਉਹ ਬਿਨਾਂ ਕੋਈ ਕਾਰਣ ਦੱਸੇ ਕਿਸੇ ਵੀ ਜਾਂ ਸਾਰੇ ਟੈਂਡਰਾਂ ਨੂੰ ਰੱਦ ਕਰ ਸਕਦੇ ਹਨ। ਇਸ ਟੈਂਡਰ ਸਬੰਧੀ ਜੇਕਰ ਕੋਈ ਕੋਰੀਜੰਡਮ ਜਾਰੀ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਤਾਂ ਉਹ ਪੀਆਰਟੀਸੀ ਦੀ ਵੈਬ ਸਾਈਟ [www.pepsurtc.com](http://www.pepsurtc.com) ਤੇ ਜਾਰੀ ਕੀਤਾ ਜਾਵੇਗਾ। ਇਹ ਟੈਂਡਰ ਨੋਟਿਸ ਸਮਰੱਥ ਅਧਿਕਾਰੀ ਦੀ ਪ੍ਰਵਾਨਗੀ ਹੋਣ ਉਪਰੰਤ ਜਾਰੀ ਕੀਤਾ ਜਾਂਦਾ ਹੈ।

ਵਪੀਕ ਮੈਨੇਜਿੰਗ ਡਾਇਰੈਕਟਰ,  
ਪੀ.ਆਰ.ਟੀ.ਸੀ, ਪਟਿਆਲਾ।

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ਟੈਂਡਰ ਫਾਰਮ ਨੰਬਰ.....



:: ਪੈਪਸੂ ਰੋਡ ਟਰਾਂਸਪੋਰਟ ਕਾਰਪੋਰੇਸ਼ਨ, ਪਟਿਆਲਾ ::



ਪੀਆਰਟੀਸੀ ਦੇ ਵੱਖ ਵੱਖ ਬੱਸ ਸਟੈਂਡਾਂ ਦੀ ਅੱਡਾ ਫੀਸ ਉਗਰਾਹੁਣ ਸਬੰਧੀ ਟੈਂਡਰ ਫਾਰਮ।

ਟੈਂਡਰ ਫਾਰਮ ਫੀਸ:500/-ਰੁ: ਪ੍ਰਤੀ ਸਟੈਂਡ (ਸਮੇਤ ਟੈਕਸ ਨਾ ਮੋੜਨ ਯੋਗ)

ਅਰਨੈਸਟ ਮਨੀ ...../-ਰੁ: ਪ੍ਰਤੀ ਬੱਸ ਸਟੈਂਡ (ਡੀਮਾਂਡ ਡਰਾਫਟ ਰਾਂਹੀ)

ਡੀ.ਡੀ ਨੰਬਰ.....ਮਿਤੀ.....

1. ਟੈਂਡਰ ਕਰਤਾ ਦਾ ਨਾਮ:.....

2. ਪੂਰਾ ਪਤਾ ਅਤੇ ਮੋਬਾਇਲ ਨੰਬਰ:.....

3. ਬੱਸ ਸਟੈਂਡ ਦਾ ਨਾਮ ਜਿਸ ਦੀ ਅੱਡਾ ਫੀਸ ਉਗਰਾਹੁਣੀ ਹੈ:.....

4. ਪ੍ਰਤੀ ਦਿਨ ਉਗਰਾਹੀ ਜਾਣ ਵਾਲੀ ਅੱਡਾ ਫੀਸ ਦੀ ਰਕਮ ਬਿਨਾਂ GST/TCS:.....

5. ਪੈਨ ਕਾਰਡ ਅਤੇ ਅਧਾਰ ਕਾਰਡ ਦੀ ਫੋਟੋ ਕਾਪੀ:.....

(ਟੈਂਡਰ ਕਰਤਾ ਦਾ ਨਾਮ ਤੇ ਹਸਤਾਖਰ)

ਮਿਤੀ:.....

## **TERMS AND CONDITIONS FOR COLLECTION of ADDA FEES AT BUS STAND \_\_\_\_\_**

- 1 Sealed bids are invited for appointment of Contractor/Agency for collection of Adda Fee as per the rate approved by the District Magistrate from time to time at the bus stands under the operational control of PRTC. In case, any of the operator does not pay for the Adda Fee Slip or refuse to do so, penalty of Rs.500/- can be charged from the operator. This clause has to be displayed prominently at Adda fees collection center.
- 2 In case of increase in the rate of adda fee the consolidated amount of Adda Fees to be deposited by the contractor will be increased proportionately.
- 3 The initial period of the contract shall be for one year which can be further extended with the mutual consent of both the parties for another one year or more, provided the rates fixed for the Adda Fees for various categories of buses are not changed.
- 4 Any of the contractor who has not completed the term of Adda Fees collection contract assigned to him on previous 2 occasions will not be eligible to participate in bid.
  - (b) Any applicant who's contract agreement for collection of Adda Fees has earlier been terminated by the PRTC due to breach of any of the Term & Conditions of the agreement will not be eligible for participate in bid.
  - (c) MD PRTC reserves the Right to reject any or all the applications without assigning any reason.
- 5 The bid must be accompanied by an EMD of Rs 1 Lac for bus stands at Patiala, Sangrur, Bathinda, Faridkot, Phagwara, Patran, Zirakpur & Sirhind and Rs.50,000/- for Talwandi Sabo, Ahmedgarh, Budhlada, Kapurthala, Amlloh, Moonak, Bassi Pathana and Rama Mandi. Application received without EMD will not be considered. "EMD does not carry any interest". EMD of unsuccessful bidders will be returned immediately, if need be the EMD of 2<sup>nd</sup> highest bidder will also be retained till the successful bidder signs the agreement with PRTC.
  - (b) In case the successful bidder fails to sign the agreement with in 7 days of issue of LOI or declaration of the bidder being the highest bidder which so ever is earlier the EMD will be forfeited and the contract will be awarded to the next highest bidder.
6. The bidder has to quote the per day consolidated amount of adda fees to be paid to PRTC for the specific bus stand for all categories of buses. In addition to the consolidated amount to be deposited with PRTC the contractor is also required to pay GST @ 18% and TCS 2% in addition to the amount of adda fees.
7. The contract shall be allotted to the highest bidder. However, MD PRTC reserves the right to reject the highest bid. In case, it is found to be illegal or malafide/manipulated on the part of contractor.

- 8 The successful bidder have to execute an agreement on the non-judicial paper of Rs.500/-
- 9 The contractor/agency so appointed shall have to deposit security in the shape of bank guarantee in respect of Patiala Bus stand Rs. 7 lacs, Bathinda Bus stand Rs.2.50 lacs , Talwandi Sabo Bus stand Rs. 1.50 lac, Sangrur Bus stand Rs. 2.50 lacs, Ahmedgarh Bus stand Rs. 1.50 lac, Budhlada Bus stand Rs. 1.50 lac, Faridkot Bus stand Rs. 3.00 lacs, Kapurthala Bus stand Rs. 2.50 lacs, Amloh Bus stand Rs,1.50 lac and Phagwara Bus stand Rs. 5.00 lacs, Moonak Bus Stand Rs. 1.50 lac, Patran Bus standRs. 2.00 Lacs, Bassi Pathana Bus stand Rs. 2.00 Lacs, Rama Mandi(Bathinda)Bus stand Rs.1.50 Lacs, Zirakpur Bus stand Rs.3.00 Lacs & Sirhind Bus stand Rs. 2.50 Lacs in favour of Managing Director Pepsu Road Transport Corporation, Patiala. In addition to this the earnest money of the successful bidder shall also be retained as security. Any loss caused to the Corporation by the Contractor can be recovered from the Bank guarantee and earnest money amount.
- 10 The contractor/agency so appointed shall have to deposit the agreed amount of Adda fee each day as per the agreement with the respective depot on the following day by 11.00 AM in the Bank designated by the Corporation or as per directions of the Corporation and the accounts will be finalized at the end of the month. In case of failure on the part of contractor / agency to deposit the Revenue Receipt on account of realization of Adda fee as stated above, the Corporation shall charge penalty @ 2% on the amount of the previous day not deposited by him for each day of default for maximum period of ten days and in case of his failure to deposit the Revenue after ten days, his contract agreement will be cancelled besides forfeiting the amount of his security. In case bus service is affected adversely due to entire Bandh in the State/District/City, the exemption of Adda fee for that day will be given on the report and recommendations of the General Manager concerned, such report and recommendations should be submitted to the H.O. within a week positively and MD PRTC reserves the right to exempt partial or the full amount as claimed by the contractor. However the contractor is required to deposit the daily amount fixed as per the agreement and as per the above scheduled.
- (b) In case approval of exemption of any amount the same will be adjusted on the date on which approval is received in the depot.
- (c) In case the contractor fails to deposit the amount as per the agreement it will attract penalty as per the clause 8.
- 11 If the vehicle of any Private owner/Operator detected/ impounded by the D.T.O / Regional Transport Authority etc. is parked in the PRTC premises, the contractor shall charge the Adda Fees of such vehicles under intimation to the concerned GM and the same will be deposited with PRTC in addition to the agreed amount.

- 12 The contractor/agency shall have to maintain the record of the buses leaving/passing through the Bus Stand. In case the contractor/agency is found to be assisting any the special operation by the private operator, penalty equivalent to 50 times of the Adda fee shall be charged from him.
- 13 The Sufficient manpower shall have to be deployed by the contractor/agency to collect the Adda fee from the buses operating from the bus stand and passing through the bus stand or parked for night halt at the bus stand. Terminated/dismissed workers of PRTC shall not be deployed by the contractor/agency for collection of Adda fee.
- 14 The persons engaged by the contractor/agency for collecting the Adda fees shall wear uniform prescribed by the Corporation displaying their name plates on the uniform, which shall be provided by the private contractor/ agency at their own cost. In the event of Non observance of this clause by the contractor/agency the PRTC shall be entitled to impose fine up to Rs.100/- per day per person.
- 15 For the purpose of collection of adda fees Contractor/Agency will be issued a Electronic Ticketing Machine (ETM) along with ticket role and it will be the duty of Contractor/Agency to keep it in safe custody.
  - (b) In case of Physical damage to the ETM the cost of the repair of the ETM will be recovered from the Contractor/Agency.
  - (c) In case of loss of ETM the total cost of the ETM will be recovered from Contractor/Agency and the department may also initiate criminal proceeding as the machine contains important data of PRTC and can also be misutilised.
  - (d) In case of Mishandling of ETM or any attempt to erase/alter the data of ETM the Contract agreement can be cancelled and the department may also initiate criminal proceeding against the Contractor/Agency
- 16 Agent/Contractor will be responsible for any loss/damage caused to the Corporation by the contractor or his employees.
- 17 The persons employed by the contractor/agency for collection of Adda fee shall be the employees of the contractor/agency for all intent and purpose and he (contractor/agency) shall be fully responsible for all acts of omission and commission on their part.
- 18 The contractor/agency shall be fully responsible for complying with and obeying statutory provisions of ESI/EPF and Labour Laws and any other Law applicable to the persons so engaged by the Contractor/agency for collection of Adda fee.
- 19 The Service Tax/G.S.T/TCS and any other statutory levies imposed by the State/Central Govt. presently or in future shall be borne by the contractor.
- 20 The contractor/agency and their employees shall be fully responsible for any breach of law or instructions issued by the PRTC In the event of misconduct, misbehavior fraud, negligence or any other irregularity etc. by the employees of Contractor/agency, the Corporation may reserve the right to terminate the contract and also to forfeit the amount of security.

21 The Addl. Managing Director, PRTC, Patiala reserves the right to terminate the contract/agency even before the expiry of period of agreement without assigning any reason. This will not invoke any kind of right or claim to the contractor/agency.

22 If the contractor/agency wants to surrender the contract, he can do so by giving two months prior notice to the Addl. Managing Director, PRTC and the period of two months shall be counted from the date of receipt of notice in the office of the Addl. Managing Director, PRTC.

**23 Arbitration:**

- a) All the disputes and differences arising out in any way touching or concerning this deed whatsoever shall be referred to the sole arbitrator i.e. the Managing Director, Pepsu Road Transport PRTC, Patiala acting as such at the time of the reference. The Managing Director PRTC or any authority nominated by MD, PRTC shall act as Arbitrator for settling any dispute arising between the parties. There will be no objection to such appointment that the arbitrator so appointed and in the course of his duties as such Government/PRTC servant he has expressed his views on all or any of the matters in dispute. The award of such arbitrator shall be final and binding on the parties to the agreement.
- b) Any legal proceedings arising between the PRTC and the Contractor/Agency, if it is a must, shall be instituted in the Courts situated in Patiala alone and not anywhere else in the country.