

# :: PEPSU ROAD TRANSPORT CORPORATION PATIALA ::

Head Office, Nabha Road, Patiala-147001

Tel: 0175-2311715-16, E-mail: prtc.gmo2015@gmail.com

## TENDER NOTICE

PRTC, operating its ordinary bus service from various stations in Punjab to Delhi and beyond, seeks sealed bids from the owner of hotels/restaurants/dhabas located at the NH-1 (Punjab to Delhi wayside only) between Pipli and Karnal (Haryana) having authorised entrance/exit at NH-1, adequate parking space, basic amenities for halting of the buses.

Sr. No	Earnest money along with the tender	Duration of tender	Opening date/time of tender
1.	Rs. 1,00,000/- (in the form of DD drawn in favour of MD. PRTC payable at Patiala	02/06/2026 to 12/06/2026 upto 17:00 P.M	15/06/2026 at 11:30 AM

The tender form and detailed terms & conditions can be collected from the office of General Manager (Operation), Head Office, Nabha road, Patiala on any working day on payment of Rs. 1,000/- (Including 18% GST (Non Refundable) or it can be downloaded from the [www.pepsurtc.com](http://www.pepsurtc.com) & the fee. of Rs. 1,000/- (Including 18% GST (Non Refundable) can be deposited along with the tender.

**Note:-** The Managing Director, PRTC reserves the right to accept or reject any or all the tenders without assigning any reason.

Managing Director,  
P.R.T.C. Patiala.

**CHECK LIST OF DOCUMENTS AND FORMALITIES FOR  
SUBMITTING THE TENDER**

S. No.	Name of Document	Tick (√) wherever necessary	Remarks
1	Tender Form No.		
2.	Name and address of applicant		
3.	PAN and GST number		
4.	Type of Dhaba/Hotel/ Restaurant applied for		
5.	Mention DD/Cheque No. of Earnest Money attached		
6.	Amount of Earnest Money attached		
7.	Whether proof of residence attached		
8.	Whether the rate has been filled in the requisite form		
9.	Certificate of the competent authority for conducting the business of Dhaba/Hotel/ Restaurant		
10.	Under taking in the form of Affidavit as per enclosed Performa (Annexure 'A')		
11.	Ownership/Lease document of Dhaba/ Hotel/ Restaurant		

MANAGING DIRECTOR  
PEPSU ROAD TRANSPORT CORPORATION,  
NABHA ROAD, PATIALA 147001  
PHONE NO. 0175-2311715-17

Form No. ....

APPLICATION-CUM-TENDER FORM FOR HALTING OF  
ORDINARY BUSES OF PRTC ON DHABA/HOTEL/ RESTAURANT

Rs. 1000 + 18% GST = ₹1118/- (Non-Refundable)

Deposited vide receipt No ..... Dated .....

To

The Managing Director,  
Pepsu Road Transport Corporation,  
Patiala.

Sub : APPLICATION FOR HALTING OF ORDINARY BUSES OF PRTC ON  
DHABA/HOTEL/ RESTAURANT

Sir,

In response to your advertisement in \_\_\_\_\_ dated  
\_\_\_\_\_. I/We \_\_\_\_\_ hereby offer  
DHABA/HOTEL/ RESTAURANT for halting Ordinary buses of Pepsu Road Transport  
Corporation, Patiala. I/We undertake to abide by all the terms & conditions prescribed by PRTC.

1. Name of Applicant \_\_\_\_\_
2. Father's Name \_\_\_\_\_
3. PAN & GST number \_\_\_\_\_
4. Residential Address (with telephone No. if any) \_\_\_\_\_  
\_\_\_\_\_
5. Proof of Address (Ration card, Voter card, Pan card, Electricity & Telephone bill, Bank Account) \_\_\_\_\_
6. Official Address (with telephone No. if any)  
\_\_\_\_\_
7. Earnest money deposited vide Receipt/Draft No. \_\_\_\_\_  
Date \_\_\_\_\_

DECLARATION:

I/We hereby state that the above information is true to the best of my/our knowledge and belief and nothing has been concealed and over stated therein and if any information is found wrong application may be rejected.

Yours faithfully,

Place : \_\_\_\_\_

Dated : \_\_\_\_\_

Name : \_\_\_\_\_

# RECEIPT

Received tender form number \_\_\_\_\_ along with earnest money of Rs. 1,00,000/- each for \_\_\_\_\_ Dhaba/Hotel/Restaurant through demand draft No. \_\_\_\_\_ drawn at \_\_\_\_\_ for an amount \_\_\_\_\_

From Sh. / Smt./M/s \_\_\_\_\_

Address \_\_\_\_\_ :

\_\_\_\_\_

Authorized Signatory

## FINANCIAL BID FOR HALTING ORDINARY BUSES OF PRTC ON DHABA/HOTEL/ RESTAURANT

(TO BE SUBMITTED BY \_\_\_\_\_ TILL \_\_\_\_\_ HRS ALONG WITH  
APPLICATION FORM AND OTHER DOCUMENTS AND FINANCIAL BID WILL  
BE OPENED ON THE SAME DAY AT 14.00 HRS OR DATE AND TIME OF  
OPENING OF BID WILL BE INFORMED AT THE TIME OF SUBMISSION OF  
BID)

RATES TO BE QUOTED BY DHABA/HOTEL/ RESTAURANT OWNER. (Put in sealed envelope with Complete name, address and application number on the envelope)

Rates for DHABA/HOTEL/ RESTAURANT :

Type of Complex	Name of Complex	Rate Quoted (in figures Per bus/single stay for Ordinary bus			Rate Quoted in Words Per bus/ single stay for Ordinary bus			Remarks
		Base Rate (in Rs.)	GST @ 18% (in Rs.)	Total (in Rs.)	Base Rate (in Rs.)	GST @ 18% (in Rs.)	Total (in Rs.)	

Note : In case of difference in words and figure the rates quoted in words will prevail.

1. Signature of applicant: \_\_\_\_\_
2. Name of applicant: \_\_\_\_\_
3. Address of applicant: \_\_\_\_\_
4. Form no. \_\_\_\_\_
5. Earnest money deposited vide draft no. \_\_\_\_\_
6. Earnest money amount \_\_\_\_\_
7. In case of the applicant other than the owner of the Dhaba/ Hotel/ Restaurant an Authority letter from the actual owner in his name must be submitted alongwith.

(FINANCIAL BID WILL NOT BE CONSIDERED IF EARNEST MONEY NOT SUBMITTED FOR THIS CATEGORY)

## **Terms and conditions for wayside Authorized Dhaba/Hotel/Restaurant**

1. The bidder will submit his technical Bid and Financial Bid separately in sealed envelope.
2. MD PRTC reserves the Right to reject any or all the applications without assigning any reason.
  - The decision of the committee and MD PRTC will be final and binding on all the concerned.
  - The rates offered by the Owner should be on the basis of Single stay of bus. The rates offered should be mentioned clearly for each category of bus.
3. MD PRTC reserves the Right to authorize one or more Dhaba/ Hotel/ Restaurant for halting the buses keeping in view the operational requirement of PRTC even if there is a difference in the per bus rates offered by any of the bidders.
4. The Bidding process will comprise of three stages.
  - Technical Bid- The bidder will submit the details of the infrastructure, location, rate list, statutory licence/certificates etc.
  - The complex of all the bidders who qualify the technical criteria will be inspected by the committee constituted by MD PRTC for this purpose. The committee wills video graph all the facilities available.
  - The financial bid of only those bidders will be opened whose complex is found to be suitable to the requirements of PRTC by the Inspection committee.
5. The Tenderer shall have to deposit earnest money to the tune of Rs. 1 lakh along with the tender form in the form of DD drawn in favor of MD PRTC payable at Patiala.
6. The successful bidder of the authorized Dhaba/Hotel/Restaurant shall have to give a Bank Guarantee of Rs 3 lakh for Ordinary buses as security. The bidder should submit the ownership/ lease documents of the Dhaba/ Hotel/ Restaurant along with bid which will be refunded after the completion of contract agreement. PRTC will not pay any interest on the Bank Guarantee deposited by the bidder/owner of the Dhaba/Hotel/ Restaurant.
7. The Dhaba/Hotel/Restaurant owner must be registered with the State Dept. for running the work of Dhaba/Hotel/ Restaurant.
8. The Dhaba/Hotel/Restaurant must be registered with GST dept. having valid GST number of that category.
9. The Dhaba/Hotel/Restaurant must have an automated billing system to ensure that no passenger is charged excess rates.
10. PRTC in no way will be responsible for any violation of any law of the state Govt./G.O.I/ any court of law by the owner of the complex.

11. Penalty in case of such violation if imposed will be the sole responsibility of the owner of the Dhaba/Hotel/ Restaurant.
12. The wayside authorized Dhaba/Hotel/Restaurant should have adequate place for parking/halting of Buses so that it does not cause any hindrance in the smooth flow of vehicular traffic on the main road. The parking place should have proper lights, concrete/tiles floors and should be under round the clock CCTV surveillance.
13. The wayside Dhaba/Hotel/Restaurant should have all the basic amenities like Cold drinking water, separate toilets for Ladies and Gents, adequate lighting arrangements and ceiling fans. CCTV must be installed in the Dhaba/Hotel/ Restaurant and its Password will be provided to PRTC
14. The wayside Dhaba/Hotel/Restaurant should have necessary infrastructure including a covered shed having seating capacity to accommodate passengers of atleast five buses at a time. The bidder has to provide Rate list Menu at the time of Application and it is to be displayed prominently in the premises.
15. The owner of the wayside Dhaba/Hotel/Restaurant have to provide all kinds of Refreshment meals such as Tea/Coffee/Cold drinks/Snacks/ Breakfast/ Lunch/ Dinner to the passengers travelling in PRTC Buses of good quality at rates/charges for which the Owner shall have to display their rate list conspicuously for the information of passenger.
16. The wayside Dhaba/Hotel/ Restaurant will prominently display e-mail ID:prtc. gmo2015@gmail.com on the Dhaba/Hotel/Restaurant premises for complaint/ suggestion. In case of receipt of any complaint regarding malfunctioning by the authorized Dhaba/Hotel/Restaurant and subsequent establishment of veracity of the facts of the complaint, suitable fine of Rs. 1000/- on 1<sup>st</sup> complaint, Rs.5000 on 2<sup>nd</sup> complaint & Rs.10,000 on 3<sup>rd</sup> complaint will be imposed upon the owner of Authorized Dhaba/Hotel/ Restaurant and on 4<sup>th</sup> complaint the contract agreement will be cancelled along with forfeiture of security. In case of any dispute between passenger and the Dhaba/Hotel/Restaurant owner over quality of eatable served and a penalty in this regard is imposed by Health department, consumer court or any other authority, the same shall be borne by the Dhaba/Hotel/Restaurant owner. In such cases PRTC will not be held responsible for any deficiency in services, quality of food served, etc neither PRTC will be made party to such complaints.

17. The Owner of the wayside Dhaba/Hotel/Restaurant shall have to maintain a Register for making entries in the below mentioned Performa with regard to buses halted at their Dhaba/Hotel/Restaurant. The owner of Dhaba/Hotel/Restaurant shall ensure to obtain the signature of the Driver and Conductor of the concerned PRTC bus in the format given as under:

Sr. No	Date	Bus No. with route ..... to .....	Time Arrival/Departure	Name & no. of Driver/Conductor	Signature of Crew
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Bus Service wise token money per halt shall be deposited by the owners of authorized wayside Dhaba/Hotel/Restaurant in the Office of PRTC (H.O) on monthly basis before 10<sup>th</sup> day of the succeeding month as under:

**Ordinary bus:-** base rate: Rs .....per halt + 18% GST = Total in Rs...../- per halt

If the owner of the authorized wayside Dhabha/hotel/Restaurant fails to deposit the token money before the 10<sup>th</sup> day of the month. 2% penalty per day will be charged on the late deposit for maximum of 10 days. After 10 days the agreement will be cancelled and the security shall be forfeited.

The owner of authorized wayside Dhabha/hotel/ Restaurant shall submit photo copy of the relevant page of the service wise register at the time of depositing the amount of the whole month at PRTC, HO Nabha Road, Patiala. Failure of deposit the monthly charges as above shall make the Dhabha/hotel/Restaurant defaulter and PRTC can cancel all the allotments from the venue after blacklisting the same. In case of violation of this agreement by the owner of Dhabha/hotel/Restaurant, the security shall be forfeited.

18. General Manager (Operation) shall ensure that above amount is received regularly and he will also monitor the missing days by establishing proper communication with the respective Dhaba/Hotel/Restaurant owner to know factual position and report instances of willful disobedience to the notice of concerned General Manager for action against the defaulting crew and appropriate authority shall take action accordingly under intimation to General Manager (Operation), PRTC Patiala.

19. The rates will be monitored by PRTC on regular basis so to ensure that the rates of standard food items/thali etc, to PRTC passengers are the same and reasonable.

20. The owner of the wayside Dhaba/Hotel/Restaurant shall display a board containing name and telephone numbers (0175-2311715-17) of General Manager (Operation) for convenience of the passengers to report about the service deficiencies if any. Reported complaints about the food quality/service condition shall be looked into by General Manager(Operation) and action as deemed fit be taken.
21. No PRTC Bus shall be allowed to halt at the wayside Dhaba/Hotel/Restaurant for more than 25-30 minutes in any case for refreshment purpose. The owner of the wayside Dhaba/Hotel/Restaurant shall ensure that their employees should be in neat and clean dress while serving food to the passengers.
22. A committee comprising of PRTC Officers/officials can inspect the wayside authorized Dhaba/Hotel/Restaurant and in case any discrepancy is found the contract agreement can be cancelled with forfeiture of security.
23. The Authorization to a wayside Dhaba/Hotel/Restaurant shall be for a period of 1 year in the first instance and it can be extended beyond that in case there is no adverse report of the authorized Dhaba/Hotel/Restaurant.
24. In the event of sub-standard food served to the commuting public/passengers, Authorization of the Dhaba/Hotel/Restaurant can be cancelled forthwith with forfeiture of security without any notice.
25. The Owner of wayside authorized Dhaba/Hotel/Restaurant have to execute an agreement with the PRTC authorities for providing the requisite facilities at the Dhaba/Hotel/ Restaurant and serving the food and drinks to the passengers travelling in the PRTC buses at the Rates approved by PRTC.
26. The Owner of wayside authorized Dhaba/Hotel/Restaurant shall not allow alcoholic drinks or other intoxicants at the Dhaba/Hotel/ Restaurant either to the passengers or the crew of PRTC.
27. The wayside authorized Dhaba/Hotel/Restaurant should be located on NH 1 and should have a proper cut for approach to the Dhaba/Hotel.
28. The Owner of wayside authorized Dhaba/Hotel/Restaurant shall ensure cleanliness and hygienic conditions at the Dhaba/Hotel/Restaurant.
29. If as per any statutory provision any license for running a Dhaba/Hotel/Restaurant is required, the owner of the wayside authorized Dhaba/Hotel/Restaurant shall have to obtain the same at his own level/expense. He will be fully responsible for observing statutory provision for running a Dhaba/Hotel/Restaurant.
30. The Owner of wayside authorized Dhaba/Hotel/Restaurant shall use only those edible oils/articles which are ISI marked.
31. Any Act of Omission and Commission on the part of the owner of the wayside authorized Dhaba/Hotel/Restaurant bringing disrepute to the PRTC

shall be viewed very seriously and it may entail cancellation of his Authorization.

32. In case the Owner of wayside authorized Dhaba/Hotel/Restaurant does not wish to serve the passengers of PRTC buses at the Dhaba/Hotel/Restaurant, he will have to serve three months notice in advance to the PRTC authorities and the period of three month shall be counted from the date of receipt of his application in the office, Similarly in normal circumstances, if PRTC does not want to avail the services of the wayside authorized Dhaba/Hotel/Restaurant for serving food/drinks to the passengers of PRTC buses any more, it would serve three months notice in Advance to the Owner of wayside authorized Dhaba/Hotel/ Restaurant indicating its intention.
33. In case of violation of any of the Term & Conditions of this agreement notice for revoking the contract agreement will be issued to the owner of the complex and he has to submit the reply within 7 days of the receipt of the notice, if the reply to the notice is not found to be satisfactory by the competent authority the contract agreement will be cancelled along with forfeiture of security.
34. In case in any dispute between the Owner of wayside authorized Dhaba/Hotel/ Restaurant owner and the PRTC authorities the matter shall be referred to the Managing Director PRTC, Patiala for arbitration whose decision shall be final and binding on both the parties.
35. In case of any dispute in respect of this agreement the territorial jurisdiction shall be at Patiala.

UNDERTAKING

I \_\_\_\_\_ on behalf of \_\_\_\_\_

declare as below:-

1 That I am authorized on behalf of ..... to file this undertaking (In case the applicant is other than the owner of the Dhaba/Hotel/Restaurant Authority letter authorizing him to sign the undertaking must be submitted).

2 That our Dhaba/Hotel/Restaurant has not been debarred from conducting this business by any State Govt or Govt. of India Department.

3 That no case of adulteration or selling spurious products have ever been registered against Dhaba/Hotel/Restaurant by any State Govt./Govt. of India Department.

4 That during the contract period we will abide by all the terms and conditions laid down by PRTC.

Signature & Seal of the Company