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PEPSU ROAD TRANSPORT CORPORATION, PATIALA

E-TENDER NOTICE

T.No. PRTC/Booking/26-27/001

Tender Fee- 2360/- (Non Refundable)

Pepsu Road Transport Corporation, Patiala (PRTC) invites online bids for the following :-

S.No.	Item	Quantity
1.	E-Tenders (Online Tender) are invited for the Supply of Continuous Ticketing Rolls with Thermal Coating on top side size 55 MM X 13 Meter/54-60 GSM with printing/water mark of PRTC on each roll.	20,00,000 Rolls (Approximate)

Closing Date & Time :6/8/2026 upto 17:00 hours

For details Log onto: <https://eproc.punjab.gov.in>.

For any query contact I.T. help desk on 0172-2970263 & 0172-2970284 for Monday to Friday and 62848-84511 for Saturday and Sunday.

MD, PRTC, reserves the right to accept or reject any or all the tenders without assigning any reason.



Managing Director,
Pepsu Road Transport Corporation,
of C Patiala. 

::: PEPSU ROAD TRANSPORT CORPORATION PATIALA :::

TERMS AND CONDITIONS FOR THE TENDER FOR SUPPLY OF THERMAL ROLLS DUE ON

The Managing Director, Pepsu Road Transport Corporation, Head Office Nabha Road, Patiala through this tender proposes to solicit bids from Firms for Supply of Thermal Rolls to be used in electronic ticketing machines of PRTC, Patiala. Hence, E-tenders are invited from bidders in two separate bids, **Technical Bid (Annexure 'B')** and **Financial Bid (Annexure 'C')** till 17:00 P.M. up to The Technical Bid will be opened on at 11:00 A.M. in the presence of the authorized representatives of participating firms who may wish to be present. Financial Bids would be opened of those firms who qualify in the Technical bid. The offer received after the prescribed date and time would not be entertained.

Terms and Conditions & Eligibility requirements

1. Each contractor/bidder must note that all costs, terms and conditions contained in the bid shall remain fixed. The validity offer should be valid for 3 months from the date of opening of Financial Bid. The period of contract will be for 12 months from the date of issue of LOI or submission of Bank Guarantee which so ever is later. In awarding contract under this tender Managing Director, PRTC, Patiala shall consider all factors and in particular take into account all the following eligibility requirements

- (i)** That the contractor must have its own printing facility (Attach proof of registration of the firm/company, proprietorship.)
- (ii)** The bidder should state that they have never been blacklisted by any state/Centre Government Department/Board/Corporation etc. and have never been caught doing any unauthorized work. If it is found that the contractor/bidder has provided any false information on this account, the contractor/bidder would be blacklisted besides cancelation of proposal / work order and forfeiture of earnest money/security deposit.

- (iii) The bidder should have an average annual turnover of Rs. 3.00 crore or more for the last three audited financial years. Certificate from chartered accountant should be submitted as proof along with bid.
2. Bid Security amounting to Rs. 4.00 Lacs may be obtained in the form of insurance surety bonds or bank guarantee (including e Bank Guarantee) issued or confirmed by any of the Scheduled Banks (as defined in section 2(e) of the Reserve Bank of India Act 1934 or in the electronic format online (NEFT/ RTGS/ Internet banking) or any other online mode available on e-procurement portal. Bid security / EMD in the form of insurance surety bond or bank guarantee shall be submitted online and insurance surety bonds or bank guarantee shall not be accepted in physical form. In case of exemption of Bid Security the scanned copy of the document in support of exemption will have to be uploaded by the bidder during bid submission.

Tenders submitted without Bid Security are liable to be rejected.

- a. Bid Security shall not bear any interest.
 - b. No proposal shall be evaluated in the absence of the Bid Security on any ground, whatsoever may be.
 - c. BID SECURITY shall be returned to unsuccessful bidder, after issue of LOI / PO to the successful bidder.
 - d. BID SECURITY of the L1 bidder/successful bidder shall be returned once the L1 bidder/successful bidder has signed the Contract agreement and furnished the required performance security/ Performance Bank Guarantee.
3. The successful contractor shall deposit the security of Rs. 10.00 Lacs in the form of Bank Guarantee in Favour of "Managing Director, PRTC, Patiala" immediately within 8 Days after issuance of LOI. Performance Security may be obtained in the form of insurance surety bonds or Bank Guarantee (including e Bank Guarantee) issued or confirmed by any of the Scheduled Banks (as defined in section 2(e) of the Reserve Bank of India Act, 1934 or in the electronic format online (NEFT or RTGS or Internet Banking) or any other online mode available on e-procurement portal.

The performance security is liable to be forfeited in full or in parts to recover all the claims, which the bidder has failed to perform as per terms & conditions / agreement of the supply order.

4. Managing Director , PRTC, Patiala reserves the right to hold tenderers strictly to the terms and conditions submitted in their tenders and also reserves the right to accept or reject in whole or in part any or all proposals in response to this tender documents . Issue of this tender notice in no way constitutes a commitment by Managing Director, PRTC, Patiala to award a contract. By submitting a bid in response to the tender, the Contractors thereby accepts the terms and conditions set forth including the evaluation procedure. Failure to furnish all information or to follow the proposal format requested in this tender will disqualify the proposal. By submitting a bid, the Contractors also agrees that it has satisfied itself from its own investigations about the requirements to be met and that it fully understands the obligations, if awarded a contract under this tender.
5. Quantity -20,00,000 rolls (Approximate) is required yearly which may increase or decrease. Supplies to be received F.O.R. PRTC, Nabha Road, Patiala, inclusive of all taxes

The contract shall be initially for a period of one (1) year which can be further extended by mutual consent. The bidder should quote their rates for Supply of Thermal Rolls for one year contract.

6. Quantity of thermal rolls can be increased or decreased at the sole discretion of the Managing Director, PRTC, Patiala.
7. Bidders should clearly mention and attach an affidavit to the effect that all the terms and conditions so mentioned in this tender are fully acceptable to them and strictly adhere to the conditions for technical bid of the tender. If proved complete information, their proposal will be rejected forthwith.
8. Managing Director , PRTC, Patiala, reserves the right to terminate the contract entered upon and forfeit security deposited (if so deposited, otherwise Earnest Money), besides blacklisting or taking any legal action upon the occurrence of below mentioned acts on the part of contractor after giving written notice to the Contractor.

- i. If the Contractor furnished any information, statement, representation, warranty or certification in connection with this tender or the resultant contract which is materially false, deceptive, incorrect or incomplete.
 - ii. If the Contractor fails to perform to the satisfaction of the Managing Director PRTC, or fail to provide any material requirements by virtue of the contract or is in violation of any specific provision of it.
 - iii. If the Managing Director PRTC determines that satisfactory performance of the Contract is substantially endangered or can reasonably anticipate such an occurrence of default.
9. The Contractor should supply the list of the documents/ Thermal rolls supplied for other States/Organizations along with certificate of satisfactory performance.
10. The Contractor shall not, save with the express consent in writing of the Managing Director , PRTC, Patiala, sublet, transfer or assign the contract, or any part there of or interest therein or benefit or advantage thereof , in any manner what so ever.
11. The Contractor will be responsible for damage for loss in transit and replace damaged material within 10 days from the date of notice thereof failing which penalty etc.
12. Unless specifically ordered otherwise the material must be delivered within 30 days of issuance of supply order and time shall always be regarded as the essence of the contract.
13. **Samples should be submitted before opening of technical bid alongwith test report** of Govt, or Govt, approved/ recognized laboratory as per specifications prescribed at Annexure 'A'.

Alos samples drawn from the supplies received must have been tested from the Govt, or Govt, approved/ recognized laboratory by the Department at Cost of the Tenderers. The paper as supplied by the mill shall be inspected visually/ physically on receipt thereof and with regard to its finish and general/ overall quality etc. by the Managing Director PRTC or any other officer so authorized by him on his behalf. MD, PRTC office also reserves the right to impose suitable penalty if the

supply is found sub standard, and the paper is considered not worth useable, such supply will be rejected and rejected paper will be taken back by the supplier at his own cost for replacement and disposal, with in a month's period failing which the compensation in lieu of storage charges@ one rupee per bundle per day shall be charged.

- 14.** Specification of thermal paper rolls to be supplied & packing instructions are at Annexure-A and must be strictly adhered to.
- 15.** Managing Director, PRTC, Patiala , or his authorized representative will be free to take samples of rolls and check the quality of paper randomly at any time. In case the grammage i.e the areal density of paper is found less than specified, the Managing Director, PRTC, Patiala, shall impose penalty subject to a minimum of 5% on the supplying bill.
- 16.** Managing Director, PRTC, Patiala, reserves the right to withdraw the work in part or in whole in case any unforeseen changes/ happening taking place after placing of the orders which may call for such action.
- 17.** The discretion happening in the work shall rest with the Managing Director, PRTC, Patiala, keeping in view the rates quoted by the tenderers and their past performance. If a tenderer does not accept the offer so made his earnest money will be forfeited.
- 18.** The work assigned to the tenderer from time to time will have to be complete within the stipulated time failing which action as deemed fit would be taken by the department.
- 19.** If the thermal rolls are not supplied in accordance with the specification/ samples, the same will be rejected and the rejected rolls will be destroyed in the presence of a committee constituted by Managing Director, PRTC, Patiala and tenderer, if present on notice and the loss on this account would be borne by the supplier.
- 20.** Packing cases, Container, Gunny packages etc, which may be used for purposes of packing and which are delivered with paper will not be returned or paid for.

21. The numbers and quantities of thermal rolls for supplying can be increased or decreased keeping in view the demand of the department. Managing Director, PRTC, Patiala reserves the right to inspect upto 100% of the thermal rolls to ensure compliance with the specification.
22. The thermal rolls will have to be properly packed in corrugated box and thereafter in gunny bags so that the contents do not get damaged in transit. Details of rolls supplied along with invoices should be send along with each consignment.
23. **Payment schedule:-** Preferably Within 30 days of receipt of the ordered quantity on satisfactory inspection by the team appointed by PRTC and after receipt of sample test report of Govt. approved laboratory.
24. Liquidated penalty in case of poor performance of supply and quality will be imposed as under:-
 - I. In case of poor quality of paper used, the penalty will be imposed according to term 15. The rolls would have to be supplied as per schedule of the department otherwise penalty on account of delay would be as under:-
 - II. Delay upto 15 days 5% (of the value of the undelivered Qty)
 - III. Delay upto 30 days 10% (-do-)
 - IV. Delay upto 45 days 20% (-do-)

In case of delay more than 45 days the Managing Director, PRTC, Patiala may consider termination of the contract.

25. In case of a dispute arising between the parties with regard to interpretation of the terms of tender documents or their fulfillment the dispute shall be referred to the Chairman, PRTC who will be the Sole Arbitrator or his nominee for arbitration and whose decision shall be final and binding on BOTH the PARTIES. No party will approach a court of law without invoking this clause. All disputes arising under the said tender document shall be subject to the jurisdiction of courts at Patiala only & by no other court.

The PRTC and the supplier both agree to accept the Chairman, PRTC as the Arbitrator, knowing full well that the Chairman is an Officer of the Corporation. Further no party shall have the right to go the Court of law for any dispute under this tender documents for their fulfillment unless the dispute is first referred to the Sole Arbitrator specified under the Agreement.

In case of arbitration, 2% fees of the arbitration value shall be deposited in PRTC by the claimant party with the claim application.

26. Tender Fee and Tender processing Fee are non refundable and should be paid online.
27. In case of force majeure condition, like strike, riots, natural calamity etc. and if the Corporation is satisfied that the delay is beyond the control of the supplier the delay may be condoned by the M.D., PRTC and the penalty waived off.
28. Price fall clause shall be applicable which means that the basic price quoted should not be higher than the price quoted to any other State/STU/firm during the validity of the present tender.
 - (a) In case, lower rates (basic rate) and better terms and conditions are offered to any other STUs/firm for supply of ETM rolls after placement of purchase order during the validity of the present tender, the same will be applicable to PRTC and benefit shall be passed on to PRTC.
29. For participating in the above E-Tendering process, the contractors shall have to get themselves registered with <https://eproc.punjab.gov.in> and get user ID, password Class 3 digital signature is mandatory to participate in the e-tendering process.

For any clarification please contact I.T.help desk on 0172-2970263 & 0172-2970284 for Monday to Friday and 62848-84511 for Saturday and Sunday.

SPECIFICATIONS/ PACKING INSTRUCTIONS FOR SUPPLY OF THERMAL PAPER ROLL

1. WIDTH OF THERMAL ROLL

55 MM

2. LENGTH OF THERMAL ROLL

13 Meter

3. PAPER QUALITY

Thermal paper of 54-60 GSM

Continuous Ticketing roll with thermal coating on top with printing/ water mark of PRTC on each roll should be packed in black polythene from all sides to protect from direct heat/ light; moistures' protected and packed again in corrugated box and thereafter in Gunny Bags.

ANNEXURE-B

TECHNICAL BID FOR SUPPLYING OF THERMAL ROLLS

Tenderers are advised to go through the conditions mentioned in the detailed Tender Document minutely and thoroughly. Tenderer should specifically note that no indication of any rate whatsoever is given anywhere in the Technical bid and rates should be given only in the Financial bid falling which the tender would be rejected forthwith. Tenderer should fill all the columns mentioned in Technical Bid and uploaded the same with the other document while submitting the tender online.

Notwithstanding these broad conditions and compliance thereof, each tenderer will have to meet fully and minutely all the technical and other terms and conditions which are mentioned in the detailed tender document. Tenderer should clearly note that in the event on non compliance of any of the terms and conditions of tender documents, the Technical Bid would be rejected forthwith. Broadly the Technical bid would have the details regarding the following:-

General:

1.	Name and address of the Bidder, Telephone and Fax Nos.	
2.	Details of the tender form fee and processing fee	
3.	Details of the earnest money of RS. 4,00,000/- (Rs. Four lacs only)	

Technical Bid

S. no	Particulars	Given details Yes/No
4.	Particulars of the State government organization/ reputed firms for whom thermal rolls have been supplied along with certificate of satisfactory	

	performance.	
5.	Has the firm ever been black listed by any client, specially by any State / Central/ Govt./ organization or has been caught doing govt. work unauthorisedly or has sublet/ subcontracted any govt. work unauthorisedly , if yes give details	
6.	Has the bidder ever been convicted or any case against any government/ Board/ Corporation/ Organization of any state is pending in the Court of Law? Please give details	
7.	Has the bidder even defaulted in execution of any Govt. supply order or has any suit for recovery ever filed by any Govt. organization against the bidder for violation of terms and condition or default in execution of supply order? If so , give details	
8.	An affidavit has to be submitted by the tenderer alongwith the Technical bid that they have carefully read and fulfill all the terms and conditions given in this tender document and have stated actual facts in respect of Sr. No. 9 and 10 as given below:	
9	Samples should be submitted before opening of technical bid and also submitted the report of Govt, or Govt, approved/ recognized laboratory as per Annexure 'A'.	

10. The bidder should have an average annual turnover of Rs. 3.00 crore or more for the last three audited financed years. Certificate from chartered accountant should be submitted as proof alongwith bid.

11. Please furnish the following information/ documents

(i) Income tax PAN :

(ii) GST No. :

Note : All the documents required to be enclosed online with the bid must be attested by the Notary Public.

Signature of Bidder with Seal

Annexure –C

**FINANCIAL BID
FOR SUPPLYING OF THERMAL ROLLS FOR PEPSU ROAD
TRANSPORT CORPORATION, PATIALA**

Name of firm	
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S.No.	Particulars	Basic Rate (Rs.) Per Roll	Dis (%)	GST (%)	Net Landed Rates
1	Rate of one ticket Roll as per specifications attached at Annexure- 'A' of Tender F.O.R. PRTC Head Office, Patiala i.e. inclusive of all taxes, Govt. levies, Freight etc				0.00
2	Rates for Single Colour Back Side Printing for one Roll.				0.00

Note:-

1	The rates should be quoted inclusive of packing/ wrapping and F.O.R. PRTC, Nabha Road , Patiala.
2	L1 will be declared on the basis of rate quoted at S.No.01 above.
3	The rates should be quoted inclusive of all taxes, duties, levies etc
4	Rates should be quoted for supply of per unit of thermal rolls. Rates quoted for unit other than asked for will be rejected
5	The contract period would start from the date of execution of the agreement
6	Samples should be submitted before opening of tender along with test report.